

# Reporting In MyVisionExpress

MVE Production Report:

Click on **FILE > ORDER > PROCEDURE CODE REPORT**

The screen below will appear.

**ITEM DATE RANGE:** insert dates needed of recent 12 month period

**PHYSICIAN:** Choose a physician the report is needed for OR leave blank if all physicians are needed.

Click on **SEARCH**

The screenshot shows a software window with two tabs: "Criteria" and "Preview". The "Criteria" tab is active. On the left, there is a "Search" section with three input fields: "Item date range:" with two date pickers both set to "10/13/2017", and "Physician:" with a text input field. On the right side of the window, there are three buttons: "Search", "Clear", and "Layout...".

The report produced will list each code by patient. This report can be summarized.

Click on **LAYOUT...** on the bottom right hand corner.

This will produce a Select Layout box. Click on **PROCEDURE CODE SUMMARY REPORT > OK**

This screenshot is similar to the previous one, but the "Layout..." button in the bottom right corner is highlighted in blue. Additionally, a "Select Layout" dialog box is overlaid on the main window. The dialog box has a title bar with "MVE" and "Select Layout" and a close button. It contains a list of layout options: "Layout", "Insurance VS procedure code", "Original Layout", "PCR by Insurance", and "Procedure Code Summary Report". The "Procedure Code Summary Report" option is selected and highlighted in blue. At the bottom of the dialog box are "OK" and "Cancel" buttons.

The summary report will then be produced as shown below.

Criteria		Preview										
Procedure Code Report												
Order #	Name	Procedure	Physician	Charges	Pat Resp.	Ins Resp.	Discount	Insurance Pmt.	Patient Pmt.	Patient Balance	Insurance Balance	
	<b>Total for:</b>	65205		<b>QTY:4</b>	436.50	0.00	436.50	83.50	0.00	0.00	-83.50	436.50
	<b>Total for:</b>	65210		<b>QTY:3</b>	495.00	0.00	495.00	0.00	0.00	0.00	0.00	495.00
	<b>Total for:</b>	65222		<b>QTY:6</b>	1188.00	198.00	990.00	0.00	0.00	0.00	198.00	990.00
	<b>Total for:</b>	67820		<b>QTY:5</b>	467.18	125.00	342.18	157.82	0.00	0.00	-32.82	342.18
	<b>Total for:</b>	67938		<b>QTY:1</b>	350.00	0.00	350.00	0.00	0.00	0.00	0.00	350.00
	<b>Total for:</b>	68761		<b>QTY:19</b>	5149.00	0.00	5149.00	0.00	0.00	0.00	0.00	5149.00
	<b>Total for:</b>	76514		<b>QTY:65</b>	2700.26	42.00	2658.26	29.74	0.00	0.00	12.26	2658.26
	<b>Total for:</b>	92002		<b>QTY:11</b>	981.00	109.00	872.00	0.00	0.00	0.00	109.00	872.00
	<b>Total for:</b>	92004		<b>QTY:1411</b>	241106.60	6319.00	234787.60	860.40	516.28	263.16	5195.44	234271.32
	<b>Total for:</b>	92012		<b>QTY:419</b>	46778.88	1061.00	45717.88	531.12	163.41	29.49	500.39	45554.47
	<b>Total for:</b>	92014		<b>QTY:2879</b>	425066.32	15963.50	409102.82	1071.68	784.84	244.13	14647.69	408317.98
	<b>Total for:</b>	92015		<b>QTY:4313</b>	123900.00	7875.00	16025.00	6320.00	135.48	85.48	-18530.48	115889.52
	<b>Total for:</b>	92020		<b>QTY:52</b>	3060.00	120.00	2940.00	0.00	0.00	17.81	102.19	2940.00
	<b>Total for:</b>	92025		<b>QTY:15</b>	1050.00	70.00	980.00	0.00	0.00	0.00	70.00	980.00
	<b>Total for:</b>	92071		<b>QTY:4</b>	400.00	0.00	400.00	0.00	0.00	0.00	0.00	400.00

MVE Accounts Receivable by Payer

**File> Reports> Order> Aged Receivables**

Reports - Aged Receivables

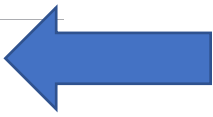
**Criteria** Preview

Search

Order status:

Insurance:

Order date
  Item date
 From:  To:



Pat. Bal.	Ins. Bal.	Ins. Claim	0 - 30 Days Claim Status	31 - 60 Days Date Submitted	61 - 90 Days	91+ Days	Balance
39.00	139.00	0.00	No			139.00	139.00
81.72	81.72	0.00	Yes	E-Filed	01/07/2014	81.72	81.72
10.00	210.00	0.00	Yes	E-Filed		210.00	210.00
36.62	0.00	130.38	Yes	E-Filed		130.38	130.38
37.52	0.00	242.08	Yes	E-Filed		242.08	242.08
38.68	0.00	147.00	Yes	E-Filed		147.00	147.00
59.05	159.05	0.00	Yes	E-Filed		159.05	159.05
37.52	0.00	195.44	Yes	E-Filed	02/16/2014	195.44	195.44
58.88	0.00	35.00	Yes	E-Filed	03/19/2014	35.00	35.00
88.54	0.00	26.08	Yes	E-Filed	03/31/2014	26.08	26.08
73.56	149.32	0.00	Yes	E-Filed	04/03/2014	149.32	149.32
89.28	0.00	249.00	No			249.00	249.00
91.24	31.25	0.00	Yes	E-Filed	04/23/2014	31.25	31.25
39.17	19.38	0.00	Yes	E-Filed	05/14/2014	19.38	19.38
37.25	0.00	31.25	Yes	E-Filed	05/14/2014	31.25	31.25
03.00	20.00	0.00	Yes	E-Filed	06/13/2014	20.00	20.00
82.89	0.00	82.89	Yes	E-Filed		82.89	82.89
0.86	0.86	0.00	No			0.86	0.86

- Print
- Print Setup...
- E-Mail
- Fax...
- Save As...
- Sort...
- Filter...
- Adv. Filter...
- Zoom...

Details...

- Ruler
- Print Preview

Layout...



M E
Select Layout
X

Layout

**Aged Receivables Insurance**

Aged Receivables Patient

Old Patient Balances

Original Layout

Patient AR

OK

Cancel

**Aged Receivables Insurance**

Insurance	Insurance Phone	Date	Ins. Bal.	0 - 30 Days	31 - 60 Days	61 - 90 Days	91+ Days	Account Balance
		06/25/2016	-3421.36	0.00	0.00	0.00	-3381.36	-3381.36
AARP		05/14/2018	420.02	272.00	229.64	0.00	0.00	501.64
APWU Health Plan		01/05/2018	268.61	0.00	0.00	0.00	268.61	268.61
Aetna	(888) 632-3862	05/26/2018	343.75	360.00	0.00	-45.66	120.80	435.14
BCBS		05/29/2018	21819.34	7315.00	815.00	597.50	13813.97	22541.47
BCBS Federal		05/15/2018	678.09	290.00	62.31	0.00	385.78	738.09
BMC		05/29/2018	11946.82	3999.00	600.00	259.00	7088.82	11946.82
Blue Benefit Administrators of MA		01/06/2018	641.00	0.00	0.00	0.00	641.00	641
Blue View Vision	(866) 723-0515	12/29/2016	679.00	0.00	0.00	0.00	679.00	679
Boon-Chapman		12/03/2015	90.00	0.00	0.00	0.00	90.00	90
CHAMPVA		05/27/2017	756.64	0.00	0.00	0.00	756.64	756.64
CHP		09/14/2017	380.00	0.00	0.00	0.00	380.00	380
Cigna	(800) 882-4462	05/26/2018	5710.25	1317.00	989.07	139.08	3399.18	5844.33
Claims Management Inc		07/01/2017	97.00	0.00	0.00	0.00	97.00	97
Encompass	(877) 400-3688	04/04/2017	165.00	0.00	0.00	0.00	165.00	165
Eyemed	(800) 521-3605	05/30/2018	226267.10	20240.00	21809.48	24598.90	164174.29	230822.67
GEHA Gov't Employee Health Association		05/10/2016	200.00	0.00	0.00	0.00	200.00	200
GIC Unicare		05/18/2018	816.32	280.00	162.50	-25.00	667.22	1084.72
HNE	(413) 233-3313	05/29/2018	20796.54	7162.00	254.56	515.42	13161.71	21093.69
HNE Be Healthy	(413) 233-3313	05/25/2018	2965.00	923.00	0.00	0.00	2042.00	2965
Harvard Pilgrim		05/26/2018	10480.41	506.00	1302.00	1315.95	7706.59	10830.54
Health Plans Inc.	(877) 906-5730	12/15/2017	603.00	0.00	0.00	0.00	603.00	603
Holyoke Rehab	(413) 538-9733	08/24/2016	3828.13	0.00	0.00	0.00	3863.13	3863.13
Humana		01/15/2018	767.35	0.00	0.00	0.00	767.35	767.35
MIIA	(800) 799-6442	12/20/2016	213.00	0.00	0.00	0.00	213.00	213
Maaco Workers Comp		07/31/2017	386.00	0.00	0.00	0.00	386.00	386
MassHealth	(800) 841-2900	05/29/2018	74088.73	5672.05	1599.53	1230.86	66089.25	74591.69
Medicare		05/29/2018	13052.05	4352.00	114.00	314.00	8748.06	13528.06
Minuteman Health		04/17/2017	232.00	0.00	0.00	0.00	232.00	232
Reserve National Insurance Company		01/24/2018	75.99	0.00	0.00	0.00	75.99	75.99
TRICARE	(888) 874-9378	08/05/2017	783.85	0.00	0.00	0.00	818.85	818.85
The Children's Medical Security Plan		12/06/2016	200.00	0.00	0.00	0.00	200.00	200
The Hartford	(877) -46-9-92	07/10/2017	286.00	0.00	0.00	0.00	286.00	286
Tufts		05/29/2018	21328.14	787.01	284.22	637.41	19666.50	21375.14
Tufts Health Plan - Network Health		05/30/2018	14907.00	2391.00	471.00	200.00	11845.00	14907
UHC	(877) 842-3210	05/23/2018	5244.74	1045.00	783.00	20.27	3533.41	5381.68
UHC Oxford	(800) 666-1353	01/09/2018	619.00	0.00	0.00	0.00	619.00	619
UMR		05/24/2018	1141.07	445.00	0.00	335.89	475.18	1256.07
United American Insurance Company		04/14/2018	149.86	0.00	125.01	0.00	124.25	249.26
United Health Care		05/29/2018	473.60	232.00	0.00	17.81	223.79	473.60