

Eyefinity EPM Report Instructions

Production report:

1. Log into EPM.
2. Click "reporting" in blue banner, top of screen.
3. Click "Sales Reports" on left menu.
4. Choose "monthly production summary."
5. Please use a recent 12 month timeframe.

AR report:

1. Log into EPM.
2. Click claims management.
3. Click billing reports.
4. Click aged claims report.
5. Enter search criteria desired.
6. This will provide a summary-style report showing 30-60-90-120-180+ days by payer (not a patient breakdown).