

PRACTICE DIRECTOR REPORTING

Production Report

Accounting Tab at top of page

Production by Provider

Start date: please use a recent 12 month time frame

End date

Provider- choose all

Work Office- choose all

Run

Note that this will generate a very large report. We only need the "Summary By Code," which will be the last few pages.

Accounts Receivable Report

Accounting Tab at top of page

A/R Insurance Aging

Work Office-if more than one location can run all or by location

Run