

Eyefinity EPM Report Instructions

Production report:

1. Log into EPM.
2. Click "reporting" in blue banner, top of screen.
3. Then select "Standard Reports"
4. Click "Sales Reports" on left menu.
5. Choose "monthly production summary."
6. Please use a recent 12 month timeframe.

AR report:

1. Log into EPM.
2. Click claims management.
3. Click billing reports.
4. Click aged claims report.
5. Enter search criteria. ("Carrier" report is what you are needing and the date range for 12 months)
6. This will provide a summary-style report showing 30-60-90-120-180+ days by payer (not a patient breakdown).